

**Treasure Garden Nursery School
Student Enrollment and Tuition Agreement**

This agreement is made by and between _____, parent/s of _____ and Treasure Garden Nursery School. This agreement and all required enrollment forms must be completed and received before the child may begin school.

1. You have received, read, and initialed the parent Handbook and agree to abide by all rules and responsibilities stated there in.
2. You have received, read, understood and initialed the Tuition schedule and the holiday schedule.
3. Material Fee and Application fee are required at the time of enrollment. In case of early withdrawal before the school year begins, Treasure Garden will retain the application fee.
4. According to the fee schedule for the program/s you have chosen, your total annual fee including application and material fee is \$_____
5. Tuition may be paid in one annual payment, or 10 monthly payment plan or any other payment plan that TG and you have discussed on the written form. If you chose the monthly payment schedule, we require the last monthly payment to be made in advance. Your pre-paid final month's payment will be applied to your final installment payment for the last month.
Selected Payment Plan: Annual 10 monthly payments
6. We required one-month written notice for early withdrawal and charge a one-payment (1/10 of total tuition) early withdrawal fee. If you are on the annual payment plan, we refund the unused balance minus the amount equivalent to one payment period. If you are on the payment plan, we will apply your pre-paid final month's payment to the final month.
7. Depending on availability, you may change your program schedule during the course of the year. For example, you may wish to add an additional day of school, reduce the number of days, or change the days on which your child attends. Changes in program schedule and associated fees (increase or decrease) will be applied in the month following the requested changes unless otherwise agreed. If an excess of payment exists as a result of the change of program schedule, credit will be issued and can be applied to future payments.
8. Fees for each payment period are due in full on the first session of each month. Monthly payments remain the same regardless of attendance and holidays. Repeated failure to make payments on time may result in dismissal from the program.
9. Treasure Garden follows the holiday schedule written in other paper(school schedule) and will be closed for business on those days.
10. It may happen that a child does not work well with our program and we reserve the right to dismiss a child from the program. In the event of dismissal, you will be given one month's notice. If you are on the annual or semi-annual payment plan, we will refund the unused balance beyond the one-month notice period.

Name (parent1): _____ Name(parent2): _____
Signature: _____ Signature: _____
Date: _____ Date: _____